

DRAFT Minutes of February 12, 2018, Special St. James Township Board Meeting/Public Hearing  
St. James Township Hall - 37735 Michigan Avenue – Beaver Island, MI 49782  
7:00 p.m.

Present: Kathleen McNamara, Supervisor Diane McDonough, Treasurer  
Alice Belfy, Clerk Travis Martin, Trustee

Absent: Jeffrey Powers, Trustee

Others: Patrick Cull, Deputy Supervisor Pam Grassmick  
Julie Gillespie, Deputy Clerk Ralph Williamson  
Sheri Richards

Open Public Hearing Moved by Belfy, supported by McDonough, to Open a Public Hearing for the purpose of public comment on the January 2018 Draft St. James Township Parks and Recreation Plan. Motion carried.

Online comments received from B. Yager and Don Tritch, both of which will be added to the plan. No other comments were received at the hearing.

Close Public Hearing Moved by Belfy, supported by McDonough, to close the public hearing. Motion carried.

Call to Order Supervisor McNamara called to order a special meeting of the St. James Township Board at 7:11 p.m. on Monday, February 12, 2018, at St. James Township Hall.

Adopt 5-Year Parks and Recreation Plan Moved by Martin, supported by McDonough, to adopt St. James township Resolution # 2018.02.12.01 – Resolution to Adopt Parks and Recreation Plan.

Ayes: McNamara, Martin, Belfy, McDonough

Nays: None

Motion carried – unanimously.

**Board Work Session** Patrick Cull presented an overview of three state of Michigan grant programs: (1) Michigan Natural Resources Trust Fund (MNRTF); (2) Land and Water Conservation Fund (LWCF); and the Recreation Passport Program (RP). Minimum/maximum grant request amounts and matching requirements vary (see attached handout). All programs have an April 1, 2018, application deadline, with a 2019 award distribution date.

**Recreation Priorities** Short- and long-term recreation priorities were discussed. Other than some smaller, non-funded grant projects that could be done this year, projects of significance needing grant dollars would not be realized until 2019.

**J. A. Woollam Foundation** Moved by McNamara, supported by McDonough, to appoint two board members for the purpose of establishing a committee to pursue discussions with the Woollam Foundation on the Anderson/Marina property. Motion carried – unanimous decision.

Moved by McDonough, supported by Belfy, to appoint Travis Martin and Kathleen McNamara as St. James Township Board representatives in discussing possibilities with the Woollam Foundation regarding acquisition of the Anderson/Marina Property. Motion carried – unanimous decision.

**Campground** Moved by Belfy, supported by McDonough, to pursue a non-engineered site plan for the township campground. Motion carried. Note: A site plan is a requirement for any of the above referenced grant applications.

**Adjournment** Moved by Belfy, supported by McDonough, to adjourn at 8:08 p.m.

Respectfully submitted

Alice Belfy, Clerk  
St. James Township – COUNTY OF CHARLEVOIX

**Attachments:**

- (1) St. James Township Resolution # 2018.02.12.01 – Resolution to Adopt Parks and Recreation Plan
- (2) Flyer identifying three Michigan grant programs.