

Beaver Island Transportation Authority
Regular Meeting Minutes
August 9, 2016
12:00 Noon

In Attendance:

BITA: Bob Tidmore, Ed Troutman, Steve West

BIBCO call in: Margo Marks

Others: Mary Cook

Quorum was determined and meeting called to order by Tidmore at 12:00 pm.

July 12, 2016 regular meeting minutes were approved. Motion by Troutman, seconded by West. Motion carried.

Additions to Agenda: None

Insurance Presentation: Cancelled until a later date when more board members are present.

Treasurer's Report: Cook reviewed financial reports. Necessary award paperwork for federal funds has been completed and turned into the state. Waiting for funds to be released by FTA.

Director's Report: An engine control was special ordered. Controls over the winter will be rebuilt. Generator fuel pump injector will be rebuilt in the fall. New starters were also needed. Will be sending out an old for rebuild to be used as a spare. Still waiting to hear on the radar. Piling project is set to go and will be mid to late August. Beaver Islander is headed into dry dock in September. Troutman has been reappointed to the board. Terms expire as follows: Tidmore/Hansz 2017, West/Englesman 2018, and Troutman 2019.

Management Agreement/ADA/Title VI:

Motion by Tidmore to amend the Management Services Agreement between the Beaver Island Transportation Authority and the Beaver Island Boat Company dated May 29, 2003 to include the following under Duties: Section Five as section 5.3:

"The BIBCO will comply and enforce BITA's ADA, Title VI, and Service Animal policies. The BIBCO will annually review these policies with all employees and include in an employee orientation with all new hires. Employees will sign documentation annually stating they have received and read these policies. A copy of the signed document will be forwarded to BITA's executive director by June 30th of each year and newly hired employees after orientation is complete.

The BIBCO will display Title VI, ADA, and service animal policies in ticketing areas, the vessel, website, and make reference to them in the schedule brochure." Seconded by Troutman. Motion carried.

Executive Director/Evaluation: Tidmore and Troutman will serve on this committee.

St James Township Website: Language looked at for brief description of BITA.

Correspondence: None

Public Comment: West stated the film crew from Under the Radar took footage of the water monitoring equipment on the vessel.

Motion to adjourn by Tidmore at 12:12pm, seconded by Troutman. Motion carried.

Respectfully submitted,

Mary Cook
Executive Director