

Supervisor Bill Haggard called the regular meeting of the St. James Township Board to order on June 5, 2013 at 7:00pm. Also present were Jim Wojan, Tim McDonough, and Jean Wierenga. Ray Cole was absent.

Motion by McDonough and seconded by Wojan to approve the minutes of the meeting on May 1, 2013. Motion carried. Haggard abstained.

Motion by McDonough and seconded by Wojan to approve the minutes of the special meeting on May 13, 2013. Motion carried. Haggard abstained.

Motion by McDonough and seconded by Wierenga to approve the payment schedule. Motion carried.

Reports:

Wierenga stated Pam O'Brien sent a letter stating her rates for the 2013 season would be \$3,000, which was omitted from her previous request to do the pocket parks.

Contracts all signed with Verizon and ATT promised to be ready to proceed by June 30, 2013.

New Business:

Trustee Resignation: Haggard read a letter from Ray Cole, Trustee resigning his position on the board effective immediately. Motion by Haggard and seconded by Wojan to accept the resignation. Motion carried.

Board Appointment of Trustee: Haggard read letters from both Rick Speck and Brian Cole stating their interest in serving on the board. Brian Cole is now serving on the school board which, by law, eliminates him from serving on the township board. Motion by Wojan and seconded by Wierenga to appoint Rick Speck to serve as trustee on the St. James Township Board. Motion carried. The board was questioned why this opening was not posted before a decision made. Ray Cole has been off Island for 6 months and the board felt they needed to act immediately. Having been appointed to the position at this time, R. Speck will have to run in the 2014 election to retain this seat.

Resolution Authorizing Treasurer to Sign Documents Regarding Verizon: Motion by McDonough and seconded by Haggard authorizing Treasurer Jim Wojan to sign necessary documents with Verizon. Motion carried.

Discuss Lease of Tractor from Beaver Island Transportation Authority: A skid steer, owned by the BITA which is not being utilized at this time, will lease to St. James Township for \$1/per year for 5 years. Upon the completion of year five the skid steer will be removed from BITA's inventory and insurance and fully conveyed to St. James

Page 2:

Township. All costs related to operations and maintenance to the equipment would be the responsibility of St. James Township. St. James Township will not sell, rent, loan or dispose of this equipment and/or attachments during this five year period. Motion by Haggard and seconded by Wojan to accept the offer from BITA. Motion carried.

Lighthouse Restoration Resolution Authorizing Acceptance of Bid for Restoration and Authorize Don Vyse to Sign Documents: Vyse explained the low base bid amount of \$54,400 and a total bid amount of \$87,600. The low bid was from National Restoration, Inc. of Milford, MI. Project to begin on June 24, 2013, and to be completed by August 31, 2013. Motion by Wierenga to accept bid of Preservation Company to restore lighthouse and authorize Don Vyse to sign proper documents and seconded by McDonough. Motion carried.

Lighthouse Stamps: Bob Tidmore explained that individuals who travel around looking at lighthouses have a 'passport' book that contains stamps of all the lighthouses they see. The Beaver Island Transportation Authority would like to provide a stamp of the lighthouse here. Request is to authorize BITA to sell them, and proceeds to go to the Lighthouse Fund. At this time this subject has not been discussed at a BITA board meeting. Motion made by Haggard to accept this proposal subject to approval of BITA and seconded by Wojan. Motion carried.

Discuss Posting Bids for Heating System for Township Hall: Board members recommended Haggard prepare a bid notice and have bid opening at August board meeting. Motion by Wojan and seconded by McDonough to authorize Haggard to prepare bid notice and be ready for August meeting. Motion carried.

Plans for DNR Property: Board requests Haggard send letter to Bud Martin to move the two barges on DNR property. Copies of letter to township board members.

Appoint Board Member to Airport Commission: Motion by Wojan and seconded by Wierenga to appoint Rick Speck to airport commission. Motion carried.

Appoint Board Member to Planning Commission: Haggard stated he would like to serve on the planning Commission. Motion by McDonough and seconded by Haggard to appoint Supervisor Haggard to Planning Commission. Motion carried. Haggard abstained. Clerk questioned if this is proper procedure and appointment pending Township Attorney approval.

BI Cultural Arts Assn: Mrs. Igoe presented to the board a plan to put flags or banners on the light poles around the harbor. The BI Cultural Arts Assn: is requesting assistance to provide brackets for the light poles. This project would need to go thru the Planning Commission first and possibly a sign permit would be needed. No decision at this time.

Phragmites Coordinator Lisa Welke is resigning from her position. The position will need to be posted. Motion by Wojan and seconded by McDonough authorizing Haggard to work with Peaine Township Supervisor B. Kohls to post for new Phragmites Administrator. Motion carried.

Motion by Wierenga and seconded by Wojan to adjourn meeting at 8:25pm. Motion carried.

Respectfully submitted,
Jean Wierenga, Clerk