

Supervisor Bill Haggard called the regular meeting of the St. James Township Board to order at 7pm on July 2, 2014. Also present were Jim Wojan, Don Tritsch, Rick Speck and Jean Wierenga.

Valerie Snyder, Candidate for Judge of Circuit Court in Charlevoix County introduced herself to the Board and gave a brief presentation.

Motion by Tritsch and seconded by Speck to approve the minutes of the June 4, 2014 meeting with one correction. Line #16 of the reports should be Northwest Design, not United Design. Motion carried.

Motion by Wojan and seconded by Tritsch to approve minutes of the June 12, 2014 special meeting as written. Motion carried.

Motion by Wojan and seconded by Tritsch to approve the schedule of payments. Motion carried.

Correspondence: None

Reports:

1. Dangerous Structures Ordinance Letters: A certified letter was sent to Evan Karns on June 11, 2014, however no reply by meeting time.
A letter was sent to Eric Hodgson, not certified, on July 2, 2014. No reply.
A letter was sent to Charlevoix County regarding the Maudrie property, and a reply came back stating the information would be forwarded to whoever purchases the property regarding cleanup. It was recommended by the board that all letters sent certified.
2. Campground Rest Rooms: At the June meeting it was discussed moving the existing RR structure off the concrete pad but that may not be possible.
3. Governmental Building Upgrades: Haggard stated he received an estimate to replace all 13 windows at the building and labor to install the windows would be \$9,000. Quote came from a private contractor. The board felt this project should be put out on bids, not just the recommendation from one contractor. It was recommended the Supervisor contact the same independent engineer who is doing the work for the upgrades to the Fire Hall be contacted to do the same at the Governmental Center.
4. Yacht Dock Roof: Have same engineer work on this project, and possibly bid both Yacht Dock roof and Governmental Center windows together.
5. Fire hall windows and siding: No report
6. Fire Hall Generator: No report
7. Donegal Bay Road Improvements: No report
8. Sewer Repairs: Report read from Moore & Bruggink Engineer, Zack Voogt. The force main was not broken during the winter. The major problem during the winter months is the lack of flow thru the system and a possible solution is to keep water running constantly. More manholes are also needed. How to pay for repairs not finalized at this time. Also the grease in the lines indicates the lack of proper grease traps. Motion made by Wojan and seconded by Wierenga to authorize the supervisor to enforce use of grease traps. Motion carried. Also need to find out if County checking for grease traps. Motion made by Wierenga and seconded by Wojan to approve \$500 fee be paid to Gary Voogt for his work on this project. Motion carried.

Page 2;

9. Emergency Services Authority: At this time Peaine Township Supervisor Bill Kohls is working with their Township Attorney to prioritize what needs to be done first.
10. EMS Staffing: No report
11. Tribal Grants: Closed
12. Township Hall Improvements: Will have independent Engineer look at repairs in hall also. Jim Wojan stated he would meet with the Engineer and Haggard whenever they look at hall.

Other Reports:

New Township Airport Terminal Building ribbon cutting and open house to be held on July 18, 2014 at 1pm

Transfer Station: All running smoothly

Old Business:

Critical Dune Ordinance: The critical dune ordinance should not have come to the board at this time. The Planning Commission is aware the township board wants to keep the ordinance in place, however, the wording will need to be amended in accordance with state guidelines.

New Business:

Fireworks Approval for August 12, 2014(Broder Family): The Broder family is requesting to have fireworks on August 12, 2014, same display as put on by township on the 4th of July and set off by the Fire Department. Motion by Speck and seconded by Wierenga to approve fireworks display with the Fire Department setting them off or by other professional pyrotechnics. Motion carried.

Township Fireworks: Motion by Speck and seconded by Tritsch to authorize supervisor to sign paperwork for fireworks display on the 4th of July for Township. Motion carried.

Erosion at Yacht Dock: The erosion at the end of the Yacht Dock property has been caused by improper work done by adjoining property owner Jon Bonadeo when he was preparing to put in a new dock at his property. Any action taken must be by township board, not DEQ. Best documentation is to take pictures of the erosion and for the township to send letter to DEQ saying we have a problem.

Airport Resolution: Paperwork attached to minutes.

NRESC Appointment: Motion by Haggard and seconded by Tritsch to appoint Marie Shimenetto to the NRESC as a St. James Township representative. Motion carried. Wojan and Wierenga opposed.

Meeting adjourned.

Respectfully submitted,
Jean Wierenga, Clerk

