

Supervisor Bill Haggard called the regular meeting of the St. James Township Board to order at 7pm on November 5, 2014. Also present were Jim Wojan, Don Tritsch, Rick Speck and Jean Wierenga.

The meeting opened with the Pledge of Allegiance.

Minutes: Motion by Wojan and seconded by Tritsch to approve the minute of the October 1, 2014 meeting as written. Motion carried.

Payments: Motion by Tritsch and seconded by Wojan to approve the schedule of payments as presented. Motion carried. The board did request Supervisor contact Applied Imaging regarding the billing on the copy machine in township office.

Reports:

EMS Authority: Speck reported that one ambulance is in need of repair. Board questioned if it was worth fixing. Suggested sending it to mainland to be analyzed. Research being done also on used ones. Issue still unresolved on a paramedic from the mainland for the weekends. Authority paperwork not finalized.

Donegal Bay Road Project: Nothing new to report.

Governmental Center Windows and Steps: Windows to be arriving on Island soon.

Update on Fire Hall Construction: Block work done and project moving forward.

CDBG Urgent Need Grant and Update: Grant awarded and all paperwork signed and back to State.

Old Business:

No letters received for Library appointment. Wojan suggested if anyone shows interest in serving on the Board, accept them on the spot.

Fresnel Lens: No reply back from US Coast Guard on plans for lens.

Dangerous Structures Letters: Supervisor stated letters to go out during month of November.

New Business:

BI Transportation Authority Board Appointments: Motion by Wierenga and seconded by Haggard to re-appoint Larry Hansz and Bob Tidmore to the BI Transportation Authority Board. Motion carried. Clerk will check to see if new township board member Kitty McNamara can serve on both BITA board and the township board.

Post for Board of Review: Motion by Wierenga and seconded by Haggard to post for an alternate to serve on the Board of Review. Motion carried.

Post for Snow Plow Bids: Posting to be for snowplowing of Governmental Center parking lot, steps and ramp and plowing must to be done by 7AM. Also if heavy snow comes during night time hours, area must be opened then. Normal plowing to be done if there is four or more inches of snow. Also posting for plowing and steps clearing at the St. James Township Hall. Proof of Insurance to be included with bid.

Approve Rezone of Property on Pine Street: The request for rezone is located at 25775 Pine St. (Christa Leon Trust)to approve rezoning from the "R-1" Single-Family Residential District to the "R-2" Single-Family Residential District, subject to the following condition: The property shall be divided into no more than three parcels, the existing house parcel and a maximum of two vacant parcels. Motion by Tritsch and seconded by Haggard to approve the rezone. Motion carried.

DNR Building: Supervisor is requesting permission to write letter to the Charlevoix County Sheriff and the Charlevoix County Commission to pay the utilities and pay for the appliances the Township bought from Deputy Williams at the DNR building or a portion of the cost. Motion by Wierenga and seconded by Tritsch to approve writing the letter. Motion carried.

Contract with Moore & Bruggink for Engineering Services: Motion by Speck and seconded by Wierenga to have Supervisor sign contract with Moore & Bruggink for Engineering Services. Motion carried.

A Public Hearing on the Critical Dune Ordinance will be held on November 20th and Board members are urged to attend.

Motion by Wojan and seconded by Tritsch to adjourn meeting at 8:20pm. Motion carried.

Respectfully submitted,
Jean Wierenga, Clerk
St. James Township