

# ST. JAMES TOWNSHIP

P.O. Box 85  
Beaver Island, Michigan 49782

## ST. JAMES TOWNSHIP BOARD MEETING

October 7, 2015      7:00 P.M.

### AGENDA:

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes: September 2, 2015 and October 1, 2015
4. Approval of Payments
5. Correspondence
6. Reports
  - Dangerous Structures Update
  - Sub Committee Report
  - Yacht Dock Final Report
7. Old Business
  - UDA Payment
  - Library Board Appointment
8. New Business
  - Snow Plow Bid for 2015-2016 Season
  - Board of Review Vacancy
  - Planning Commission Vacancy
  - Sewer Use Policy
9. Public Comment
10. Adjourn

# ST. JAMES TOWNSHIP

P.O. Box 85  
Beaver Island, Michigan 49782

Supervisor Bill Haggard called the regular meeting of the St. James Township Board to order at 7:00pm on September 2, 2015. Also present were Jim Wojan, Rick Speck, Kitty McNamara, and Jean Wierenga.

The meeting opened with the Pledge of Allegiance.

Motion by Wojan and seconded by Speck to approve the minutes of the August 5, 2015 meeting as written. Motion carried.

Motion by Wojan and seconded by Haggard to approve the schedule of payments. Motion carried. The Clerk announced she has received more bills on meeting day, but with meeting so early in month would hold those and wait until all bills were in, to pay. Also stated the \$5,000 borrowed from the General Fund by the Yacht Dock Fund was paid back In July.

Correspondence: None

#### Reports:

Dangerous Structures: Next step for Eric Hodgson is to go to Planning Commission with a development plan for his old house.

Gillespie/Maudrie House: Structure to be torn down and new house built at that site.

Sub-Committee Report: McNamara reported the special Auditor appointed by Township Attorney was on Island August 31 to review the township financial records. He found accurate accounting records. He will be sending his final report soon. At that time a special meeting will be set for him to come to the island to present his findings to the board. Motion by McNamara and seconded by Speck to hold special meeting when final report is ready to be presented to board by special auditor. Motion carried. McNamara also would like for board to start working on updating and developing township policies.

No old business:

#### New Business:

Peter Igoe, representing the Beaver Island Association presented to the board the plans moving forward to establish a collaboration network of the Beaver Island community in Michigan and one or more of the unbridged island communities in Maine. There is potential for mutual support in addressing isolated island community problems. The Maine Island Institute and the Michigan Office of the Great Lakes will provide programmatic, technical and logistical support. The Maine Island Project Team will visit Beaver Island from September 21-24, 2015. The BI Association has asked Jim Wojan to represent St. James Township Board. Kitty McNamara stated she would be interested if J. Wojan is not. The Beaver Island Program team to visit an island or islands in Maine November 9-13, 2015.

Millage Rate Approval: Motion by McNamara and seconded by Wojan to approve the 2015 Tax Rate as prepared by Rick Speck. Motion carried.

Post for Library Board: Letter of resignation was read from Kaylyn Jones. Wojan suggested we write a letter to those resigning thanking them for their service on the board, and the letter be signed by all board members.

Motion by Wojan and seconded by Haggard to adjourn meeting at 8:00pm. Motion carried.

Respectfully submitted,

  
Jean Wierenga, Clerk  
St. James Township

# ST. JAMES TOWNSHIP

P.O. Box 85  
Beaver Island, Michigan 49782

Supervisor Bill Haggard called the special meeting of the St. James Township Board to order at 9am on October 1, 2015. Also present were Jim Wojan, Rick Speck, Kitty McNamara, and Jean Wierenga.

Purpose of special meeting:

1. Request by Gillespie Enterprises for a 10 day extension for installing the clean-outs on the sewer line.
2. Change Order from Zach Voogt, Township Engineer, for Sewage Pump and Haul in the amount of \$18,500.
3. Status of Law Suit

Motion by McNamara and seconded by Speck to deny the 10 day extension as there has been too many extensions to date and the \$100 a day late fee to be in place until project finished. Motion carried.

Board questioned the change order, since it was a lump sum amount not an itemized accounting as the contract requires. Board recommends cancelling out the lump sum amount and payment will be 5% over the amount of what is charged by Darrell Butler who will do the pumping and hauling. Motion by Speck as per contract page 24, 109.4 this change order should be administered until force account procedures where contractor will provide itemized accounting for all time and materials and allowed to mark up to MDOT specifications. Seconded by McNamara. Motion carried. Haggard will contact engineer of change.

Motion by Wojan and seconded by Wierenga to adjourn at 9:30pm. Motion carried.

Respectfully submitted,



Jean Wierenga, Clerk  
St. James Township