

Supervisor Bill Haggard called the special meeting of the St. James Township Board to order at 11:00am on April 16, 2015. Also present were Jim Wojan, Kitty McNamara, Rick Speck and Jean Wierenga.

First on Agenda: Presentation of Section 19 Grant Funds Awarded:

Greg Williams, Emergency Management Director for Charlevoix, Emmett and Cheboygan Counties presented to the St. James Township Board a check in the amount of \$65,415, as re-imbusement for the expenses from the 'deep freeze' of the winter of 2013-2014. However, approximately one half of these funds will go to Beaver Island Rural Health Center as the freeze caused major damage to the Health Center building as well.

Second on Agenda: Donegal Bay Road Project:

Pat Harmon, Manger of the Charlevoix County Road Commission and Jim Vanek, Engineer at the Charlevoix County Road Commission was in attendance at the meeting to discuss the upcoming work to be done on Donegal Bay Road. Harmon explained before any work can be done the board must determine what funds are available for this project. This afternoon both men will meet with Jim Wojan, and Bill Haggard to look at Donegal Bay Road and decide what work should be done this spring. Jim Vanek will prepare revised figures on this project and get back to the board with those. A special meeting may be required to review the figures. Motion by Speck and seconded by Wojan authorizing the CCRC to come up with figure how far we can go and come back with those numbers for a special meeting. Motion carried.

Jim Wojan stated there are cracks in the bike path surface that need repaired. Pat Harmon will send the board the name of the contractor for this type of work.

Dust Control: CCRC has approved the same bidder to put down brine as last year. The cost is .926/per gallon. The budget will need to be amended to \$10,000 for purchase of brine. Motion by Wojan and seconded by Wierenga to go with same bidder as last year. Motion carried. Hopefully, two applications can be put down this coming season. Will get shipping cost figures for bag chloride from CCRC.

Approve Letter to State of MI regarding Deficit Reduction: Motion by Speck and seconded by McNamara to approve letter to state as written. Motion carried. Roll call vote, all in favor.

Letter to sewer Users: Motion by Wierenga and seconded by Speck to approve letter to sewer users as written. Motion carried.

Progress of Sewer Accounting and Software: New software being setup by present Auditor and then to be reviewed by Steve Peacock, Auditor with the Rehman Firm when completed. Further discussion on outsourcing the sewer use billing to be discussed at the May township meeting.

Page 2:

Status of Bond Payment and Discussion with Melon Bank: The loan payment is due on the sewer system and the fund is \$500 short. Motion by Wierenga and seconded by Wojan to borrow the \$500 from the sewer use fund to pay the loan, but to be paid back as soon as the check is received from the King Strang Hotel.

2015 Landscaping Bid Discussion: In the bid package at this time rather than giving individual costs per location within the township, the bid wants a yearly bid. Wierenga, owner of Jean's Lawn Service who has been doing the township work for many years stated this is not how lawn work here on Island should be bid, because of the varying weather conditions. It should be bid per cutting at each location. Motion by McNamara and seconded by Wojan to change wording to per cutting for lawn work. Motion carried. Wierenga abstained.

Motion by Wojan and seconded by McNamara to adjourn meeting at 12:40pm. Motion carried.

Respectfully submitted,
Jean Wierenga, Clerk
St. James Township