

St. James Township Supervisor Bill Haggard called the regular meeting of the St. James Township Board to order at 7:00pm on May, 6, 2015. Also present were Jim Wojan, Kitty McNamara, Rick Speck and Jean Wierenga.

The meeting opened with the Pledge of Allegiance.

Motion by McNamara and seconded by Haggard to approve the minutes as written of the April 1, 2015 meeting. Motion carried.

Motion by Wojan and seconded by Speck to approve the minutes as written of the April 16, 2015 meeting. Motion carried.

Motion by Wojan and seconded by Speck to approve the schedule of payments. Motion carried.

Correspondence:

Letter read from Pam O'Brien resigning her position to care of the pocket parks and Paradise Park. E-mail from Richard Gillespie regarding Donegal Bay Road project which Jim Wojan responded. Any questions or comments on this upcoming project be directed to Supervisor, and any or all negative comments be brought to board for consideration.

Letter read from Zach Voogt suggesting delay installation of sewer clean-outs until after Labor Day with an October 1, 2015 deadline. Board not in favor of delay. Also board wants to see work done on repair of bike path at the entrance to Resale Shop by May 15, 2015. Motion by Wojan and seconded by Wierenga to require repair work done by May 15, 2015 and clean-outs installed by July 1, 2015. Motion carried.

Roll call vote, all in favor.

Reports:

Dangerous Structures: No reply from Karns. Letter to go out to new owner of Maudrie property. Eric Hodgson property: Eric willing to tear old building down if he can build another structure on the same footprint. This proposal is allowable. Haggard will talk to Hodgson again on this matter.

Committee Report: McNamara stated a meeting is being scheduled for May 13, 2015 in Charlevoix with Attorney Bryan Graham, Auditors Vel Kammerman and Steve Peacock, Karen Wojan, Jean Wierenga, and Kitty McNamara. Motion by Wojan and seconded by Speck authorizing this meeting take place. Motion carried.

Old Business:

Update of Donegal Bay Road Project: Changes proposed on what repair work to be done on Donegal Bay Road. Chairman Pat Harmon and Engineer Jim Vanek from the Charlevoix County Road Commission along with Bill Haggard and Jim Wojan surveyed the road on how best to proceed with upgrades after the April 16<sup>th</sup> meeting. The men from the road commission will be back on Island on May 8, 2015 to look at project again. Since Haggard will be off Island on that date so Rick Speck has agreed to meet with Jim Wojan and the county commission men.

Sealing of Cracks on Bike Path: Great Lakes Striping and Sealing will be on Island soon to do street sweeping and also seal the cracks on the bike path if approved. Total cost for sealing would be \$2,400. Motion by McNamara and seconded by Wierenga to approve the work be done. Motion carried.

Post for Sewer Billing Bookkeeper: McNamara recommends posting be done immediately with deadline for applications to be in by May 18 and interviews to be done on May 20. Motion by Haggard and seconded by Wojan to approve. Motion carried.

Post for Auditor: Haggard to check with Attorney on posting.

Fuel Oil Bid: One bid received from Martin Gas and Oil, but bid for one month only. Since there is no danger of locations running out of fuel, delay bid. Motion by Wierenga and seconded by Wojan to reject bid at this time and post later. Motion carried.

Pocket Parks Bid:

One bid received from Kim Jones in the amount of \$3,500 for the season. Motion by Speck and seconded by McNamara to accept the bid from Kim Jones. Motion carried. Since this bidder is not required to show proof of insurance, it is requested she sign an affidavit to be held harmless in case of accident.

Lawn Maintenance Bid:

Two bids submitted for the lawn maintenance. One from Lloyd's Lawn Service and one from Jean's Lawn Service. Both bids reviewed. No insurance paperwork submitted with Lloyd's Lawn Service bid. Motion by McNamara and seconded by Speck to accept the bid from Jean's Lawn Service. Motion carried. Wierenga abstained.

Approval of Contract from DNR for CRS(Central Reservation System) System at Yacht Dock: A state wide reservation service thru the DNR is available for use at all Marianas. The CRS provides a user-friendly boat slip reservation system with convenient access through multiple sales channels. All technical equipment is provided to the marina and training on how to operate as well. The facility will be paid monthly for slip reservations, minus any contractor fees. Also weekly or monthly reports will be generated thru the system. Motion by McNamara and seconded by Speck to enter into the CRS Agreement. Motion carried.

Fourth of July Fireworks Contract: Motion by Wierenga and seconded by Speck to approve the fireworks contract. Motion carried.

Request from Camp Quality of June 27 visit: Motion by Haggard and seconded by Wierenga to approve use of grounds at Public Restroom for their event. Motion carried

Public Comment: Diane McDonough is planning the 4<sup>th</sup> of July Carnival for this year and is looking for financial help from the township. St. James Township hopefully can contribute \$400 to \$500 to the carnival.

Motion by Wojan and seconded by Wierenga to adjourn meeting at 9:10pm. Motion carried.

Respectfully submitted,  
Jean Wierenga, Clerk

