

Supervisor Bill Haggard called the regular meeting of the St. James Township Board to order at 7:00pm on November 4, 2015. Also present were Jim Wojan, Rick Speck, Kitty McNamara and Jean Wierenga.

The meeting opened with the Pledge of Allegiance.

Motion by Wojan and seconded by Speck to approve the minutes as written of the regular board meeting held on October 7, 2015. Motion carried.

Motion by Wojan and seconded by McNamara to approve the minutes as written of the special board meeting held on October 20, 2015. Motion carried.

Motion by Wojan and seconded by Haggard to approve minutes as written of the special board meeting held on October 21, 2015. Motion carried.

Motion by McNamara and seconded by Speck to approve the schedule of payments. Motion carried.

Correspondence:

Pt St James complaint against O. Fulp regarding clearcutting of trees within 25ft of water's edge: No permits were issued before project began. Motion by Wojan and seconded by Wierenga to allow Zoning Administrator to contact Township Attorney for legal opinion on how to proceed since work is completed. Motion carried.

Reports:

Dangerous Structures: Nothing new to report

Update on Donegal Bay Road Project: Project completed

Update on Sewer Cleanout Installation Project: Project complete and when paperwork comes back from Engineer board assured they would see it before being submitted for payment.

Recommendation of subcommittee for moving forward on sewer billing and collection: Motion by Speck and seconded by Wojan to adopt recommendations presented by subcommittee. Motion carried.

Old Business:

Board of Review Appointment: No letters of interest received for Board of Review. To be posted again.

Planning Commission Appointment: No letters of interest received for Planning Commission. To be posted again.

Snow Plow Bid: One bid received for snow plowing at Governmental Center and Township Hall from Jean's Lawn Service at \$50. Per hour or adjusted accordingly for time spent plowing at either site.

Motion by Wojan and seconded by Speck to approve bid. Motion carried.

New Business:

Two Finance Policies to be presented by K. McNamara. Tabled until further notice

Rehmann Report: Motion by McNamara and seconded by Wierenga to approve the financial report from Independent Auditor Steve Peacock as presented. Motion carried.

Motion by Wojan and seconded by Haggard to adjourn meeting at 8:20pm. Motion carried.

Respectfully submitted,
Jean Wierenga, Clerk

